

Business Travel to the United States

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U.S. CONSULATE GENERAL, HO CHI MINH CITY, VIETNAM

Business Travel to the United States

It is our desire to facilitate the travel of all legitimate travelers who want visit the United States for business

- Visa application process
- Visa interviews
- Business activity in the United States



U.S. Visa Procedures

All visa decisions and procedures are based on U.S. law and regulations

- Immigration and Nationality Act of 1952, as amended (INA)
- U.S. Code of Federal Regulations (CFR)
- Additional State Department regulations in Volume 9 of the Foreign Affairs Manual



Applying for a visa



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Plan ahead: Start the process as early as possible

- In peak seasons, the wait for the next available appointment may be a month or more.

Nonimmigrant Visa Type	Appointment Wait Time
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Visitor Visas	16 Calendar Days
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Student/Exchange Visitor Visas	7 Calendar Days
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All Other Nonimmigrant Visas [‡]	4 Calendar Days
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Visa Services

- **Dedicated website** for visa information and appointment scheduling:
www.ustraveldocs.com/vn
- **Call Center** 19006444, 8am-8pm weekdays
- **Passport delivery** for approved visas
- **Mail-in renewal applications**

All at no additional cost once the visa application fee has been paid



www.ustraveldocs.com/vn

Follow the step-by-step instructions to:

- Complete the **DS-160** (online application)
- Pay your \$160 **application fee**
- Make an **interview appointment**
(or mail in your renewal application)



On the day of your interview

- Bring printouts of
 - Your DS-160 confirmation sheet
 - Appointment letter
 - Photo taken less than 6 months ago with no eyeglasses
 - Valid passport
- Arrive no more than 20 minutes before or after your appointment time



Visa Renewals by Mail (Drop Box)

- Vietnamese citizen or resident, present in Vietnam
- Most recent visa
 - Expired less than 48 months ago*
 - Was the same type (business, student) as the visa you are applying for now
- You haven't been refused since your last visa issuance

Processed & returned in 5-7 business days

* 12 months for H or L visas





Visa interview



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Which of the below documents must a business traveler present to receive a B1/B2 visa?

- Invitation letter from a U.S. business
- Confirmation of employment from one's employer
- Pay stubs or statements of income
- Bank statements
- Tax returns or other evidence of tax payments
- Evidence of land or real estate holdings



Answer:

NONE!

- A valid passport is the only “document” you need to receive a B1/B2 visa



Visa issuance is based on an applicant's interview

- An applicant must be able to explain what he or she will do in the United States and why
 - We are unlikely to issue a visa to an applicant who cannot do this, no matter how many documents he or she has
 - Applicants should not claim “market research” or “conference” attendance if their primary purpose is tourism or a family visit



Why visas are issued or refused

- Our goal is to issue a visa to every lawful traveler who wants to conduct business in the United States
- The consular officer considers the applicant's overall circumstances when deciding
- Visa applications are denied if
 - It does not appear credible that the applicant primarily intends to conduct business in the United States
 - The applicant has extremely weak ties overseas
 - The applicant's activity may not be allowable in B1/B2 status in the United States



Reapplication

- Applicants who reapply will interview with a different officer, but must pay the \$160 fee and make a new appointment
 - We do not recommend reapplication unless there is new information you want us to review about the applicant or the purpose of travel
 - Quick reapplications with no new information will likely result in a second refusal



Legitimate business activity



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Legitimate business activity

- “Other than one coming for the purpose of... performing skilled or unskilled labor”
- Commercial transactions, negotiations, consultations/meetings, conferences/seminars, litigation, independent research
- Installation, service, and repair of commercial or industrial equipment or machinery (by contract)
- Board meetings or board functions
- Seeking investment
- Trade fair/expo exhibitors



“Training”

- When training will further a career abroad
- Will not be placed in a position which is in the normal operation of the business
- Salary from the foreign employer
 - No salary from a U.S. source except for an expense allowance or reimbursement for expenses, including room and board



Contact Information:

- www.ustraveldocs.com/vn
- 1900-6444
- In U.S. 703-665-7350
- support-vietnam@ustraveldocs.com

<http://hochiminh.usconsulate.gov/non-immigrant-visas.html>

<http://hochiminh.usconsulate.gov/contact/nivinquiries.html>

